



Required Materials

- 50 mL Sample Tubes
- Frozen Cold Packs
- Resealable Plastic Bags
- Absorbent Material
- Insulated Shipping Bag or Box

Sampling Procedure

1. Fill sample tube to 25 mL with sample. Do not fill sample tube above 25 mL to prevent spillage. Ensure the sample tube lid is screwed tight.
2. Place the sample tube in a resealable plastic bag, along with a piece of absorbent material. If you are taking multiple samples, place all sample tubes in the same plastic bag.
3. Print a copy of the Chain of Custody (COC) document included below. Fill out the COC and place it in a separate plastic bag.
4. Place the plastic bags containing the sample(s) and the COC into the insulated shipping bag or box. Add two frozen cold packs. It is important that the sample stay as cold as possible while in transit.
5. Seal the bag or box and ship to:

C.E.C. Innovations Ltd.- Clipper
D8 6115 3rd Street SE
CALGARY AB T2H 2L2



Chain of Custody

Organization Info						
Org Name:			Org Location:			
Report Contact			Invoicing Contact			
Contact/Report to:			PO# (if applicable):			
Phone:			Contact Name:			
Report Email(s):			Phone #:			
			Invoice Email:			
Project No	Project Title		Sampling Location			
Sample Identifier	Sample Volume	Sample Description	Collection Date	Collection Time	Time Zone	Additional Information
Sample Collected By					Signature	
Name	Date	Time	Company Name			
Sample Relinquished By					Signature	
Name	Date	Time	Company Name			
Sample Received By					Signature	
Name	Date	Time	Company Name			

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